KTU

studentų atstovybė

Candidate for the position of President of the Kaunas University of Technology
Students' Association
Operational Guidelines

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Optimization of organisational structures ◄
Skill development strategy ◄
Publicity principles of KTU SA ◄

Optimisation of organisational structures

Improvement of administrational tools

▶ Regulations renewal project

President's term of office will be extended to 2 years.

Issues in relation to the Control Committee regulations will be resolved.

Minor tweaks will be done to the document for easier integration of new regulatory documents.

▶ Ensuring project financial accountability

Project Regulations will be strictly enabled.

KTU SA and KTU Student organisations will have professional abilities for project management.

KTU SA administered projects will be managed at maximum efficiency.

▶ Students representative's database

Easily accessible database of public positions, decisions and meeting records will be established.

New passing-over procedure plans will be created and enabled for new term students' representatives.

▶ Uniform documentation

Every document managed by the Administrative Matters Committee is uniform.

Administrative consistency in the internal documents of KTU SA, including committees and work groups.

▶ Intranet

A project management program will be implemented into KTU SA to ease its management.

Skill development strategy

Skill development strategy aimed at students

▶ Psychological self-improvement

KTU SA will host seminars and seminar cycles regarding psychological health.

KTU SA will help KTU publicize psychological health services provided by the university.

KTU SA's position: KTU needs more human resources in the psychological health sphere.

▶ Self-representing students

KTU SA will provide tools for student self-representation: most recent updates to KTU internal study systems and "Basic-and-Simple" versions of documents.

KTU SA will host special trainings that will give students valuable information regarding self-representation.

▶ Open-to-all committees

Trainings held during committees will become public and available to all KTU students.

KTU SA will administer a mentorship programme in which the mentors are part of the KTU SA network, and the mentees are KTU students.

Skill development strategy aimed at students representatives

▶ Reconstruction of accreditation material

The accreditation material and test will be reassessed.

The material will be renewed and made to be more relevant to all students' representatives and KTU students in general.

▶ Competence of student representatives in university organs

KTU SA will host trainings for Senators, Study Programme Committee students and Faculty Council student representatives.

The Quality Management committee, together with the Human Resources committee, will create a competency development strategy for student representatives in university organs.

▶ Mentorship

Committee of Social Matters will create a peer mentorship activity plan and, after the mentorship, will develop it continuously for further reference.

A special communication plan will be set for chosen peer mentors and freshmen.

▶ Further competence in the projects field

KTU SA will host open trainings with project management professionals.

KTU SA will acquire the competence required to submit effective projects to municipalities, the Lithuanian government, and even European Institutions.

▶ New positions in the Central Bureau

Dormitory Matters coordinator and Communications coordinator positions will become fully functional and effective.

Faculty student unions will start developing adequate competences.

Faculty student unions will integrate a Communications role into their Public Relations committees.

▶ Two-year competence strategy

In-depth research will be conducted for every committee and position in KTU SA.

A two-year strategy of competences will be developed and launched from the 1st September.

Publicity principles of KTU SA

Feedback

▶ Feedback culture development

Communication with KTU administration problem analysis; feedback means will be refined and applied.

Analysis of target audience.

Faculty student unions will give feedback to the Central Bureau; this includes the needs of their faculty students and the Central Bureau will form a plan of action accordingly.

▶ Regular questionnaires

Feedback questionnaires will be given to students every semester to track progress of KTU SA's effectiveness.

Investigation of needs will be introduced to students in dormitories; they will be performed every semester.

▶ Encouragement of the academical community

KTU SA will organise at least two meetings a year between students, the rector and his team.

"Social breakfasts" (meetings between KTU SA members and the KTU administration) will be introduced.

KTU SA will become involved in KTU mentorship programmes (academic advisors, tutors, etc.).

Communication

▶ **New communication channels**

KTU SA will populate a wider variety of social media channels and will segment information accordingly.

Ktusa.lt will be reworked; in-depth material regarding higher education will be regularly posted.

Search engine optimisation will be implemented.

▶ **Public position formation and publicity**

KTU SA will regularly publicise formal positions on current events both in KTU and on the National level.

A database of positions will be created and will be easily accessible to all students.

▶ **Matching communication among faculty student unions**

Mutual plans of communications will be generated between faculty student unions and the Central Bureau.

A joint communication strategy for 1 year will be developed.

▶ **Connection with dormitories**

A new communication channel, specifically for dormitory students, will be developed.

Dormitory events will be highly improved in quality.

Dormitory leisure spaces will become populated and active in every dormitory.

▶ **Freshmen integration into social matters**

Freshmen will become the priority of the Social Matters Committee.

Becoming a group leader will be further increased in value, in both material and non-material methods.