



KAUNAS UNIVERSITY OF TECHNOLOGY
STUDENTS' ASSOCIATION PRIVACY
POLICY

1 GENERAL PROVISIONS

- 1.1 This Privacy Policy governs the collection, use, processing, storage and protection of personal information by KTU Students' Association;
- 1.2 The data controller is KTU Students' Association, K. Donelaičio st. 73, Kaunas, legal entity's code: 193422865;
- 1.3 Personal information – any information relating to a natural person who can be identified by name, an identification number, address, phone number, or other identifiers. KTU Students' Association (hereinafter KTU SA) shall process and store the personal information of the subject only for the period necessary to achieve the purpose of storage, or as far as this is granted by the European legislator or other legislators in laws or regulations to which KTU SA is subject to.

**2 INFORMATION
PROCESSING**

KTU SA collects information from the members of KTU SA, participants of the events organised by KTU SA, and KTU student representatives. Information collection and processing methods, as well as purposes differentiate depending on the group stated above.

- 2.1 Members of KTU Students' Association, candidates for KTU SA members, and Alumni:
 - 2.1.1 Information collected:
 - 2.1.1.1 Information of identification: name and surname;
 - 2.1.1.2 Contact information: phone number and email address;
 - 2.1.1.3 Identification number;
 - 2.1.1.4 Visual data (photos and videos of the Person);
 - 2.1.1.5 Additional information from or of the Person not identified in this document.
 - 2.1.2 Purposes of information processing:
 - 2.1.2.1 Personal information identified in 2.1.1.1 and 2.1.1.2 is processed for the purposes of editing and managing the database of KTU SA members and candidates for members. Information provided is accessible to KTU SA members and candidates for members for communication purposes;

- 2.1.2.2 Delegates must provide their identification number while participating in the electing-reporting conference of KTU SA. Identification numbers are disclosed to the Centre of Registers;
 - 2.1.2.3 Visual information of a Person in a photo or video format is used in “Facebook” and “Instagram” profiles of KTU SA, as well as KTU SA website and press;
 - 2.1.3 Information is only stored for as long as it is necessary in order to fulfil the purposes identified in this Privacy Policy.
- 2.2 Participants of the events organised by KTU SA:
 - 2.2.1 Information collected:
 - 2.2.1.1 Information of identification: name and surname;
 - 2.2.1.2 Contact information: phone number and email address;
 - 2.2.1.3 Date of birth;
 - 2.2.1.4 Academic group;
 - 2.2.1.5 Visual data (photos and videos of the Person);
 - 2.2.1.6 Additional information from or of the Person not identified in this document.
 - 2.2.2 Purposes of information processing:
 - 2.2.2.1 Personal information identified in 2.2.1.1 and 2.2.1.2 is used for the sole purpose of communication for the event;
 - 2.2.2.2 Personal information identified in 2.2.1.3 is used in order to identify the Participant’s age;
 - 2.2.2.3 Personal information identified in 2.2.1.4 is used in order to identify the faculty in which the Participant studies, as well as academic group activity;
 - 2.2.2.4 Visual information of a Person in a photo or video format is used in “Facebook” and “Instagram” profiles of KTU SA, as well as KTU SA website and press;
 - 2.2.2.5 Information is stored for up to 6 months after the event has concluded.
- 2.3 KTU student representatives:
 - 2.3.1 Information collected:
 - 2.3.1.1 Information of identification: name and surname;
 - 2.3.1.2 Contact information: phone number and email address;
 - 2.3.1.3 Academic group;
 - 2.3.1.4 Additional information from or of the Person not identified in this document.
 - 2.3.2 Purposes of information processing:
 - 2.3.2.1 Personal information identified in 2.3.1.1, 2.3.1.2 and 2.3.1.3 is used for academic and social communication purposes. This information is also disclosed to the members of KTU office;
 - 2.3.2.2 Information is stored until the day of Person’s graduation.

3 INFORMATION PROTECTION

- 3.1 KTU SA takes all necessary physical, administrative and technical measures to protect the personal information from loss, change or illegal processing.

4 PERSON RIGHTS

- 4.1 Person holds all rights identified in the General Information Protection Regulation (hereinafter Regulation):
- 4.1.1 to access the personal information being processed. Person has the right to request a copy of the personal information being held, and the right to be informed by KTU SA of the purposes for which the information is being processed, as well as other relevant information;
 - 4.1.2 to object to the processing of personal information;
 - 4.1.3 to rectify inaccurate, vague, unclear personal information;
 - 4.1.4 to request the erasure of personal information in circumstances where Person has withdrawn their consent (where the information processing was based on consent);
 - 4.1.5 to withdraw the consent to information processing;
 - 4.1.6 to exercise other rights as identified in the Regulation;
- 4.2 Following a request for information erasure KTU SA will only retain personal information necessary for protection of the rights of another natural or legal person, compliance with a legal obligation, resolution of disputes, and enforcement of any agreements signed with KTU SA;
- 4.3 Person has the right to lodge a complaint with the State Data Protection Inspectorate (www.ada.lt) or the court in cases of being concerned about the processing of the personal information.

5 FINAL PROVISIONS

- 5.1 KTU SA reserves the right to change the Privacy Policy, and will inform of the changes by email;
- 5.2 Privacy Policy may be modified, changed or repealed during a KTU SA Parliament session.